

Military Officers Association of America (MOAA)
Northeast Florida Chapter FL-18
Luncheon/Meeting Agenda

October 18, 2023

I. Social Hour/Membership Check-in

Member check-in & socializing took place from 1100 to 1130.

II. Call to Order

Luncheon meeting at the River Cove Conference Center (Officer's Club) onboard NAS JAX was called to order by Chapter President CWO5 Marc Manor at 1132.

III. Pledge of Allegiance to the U.S. Flag

Chapter President CWO5 Marc Manor led those gathered in the Pledge of Allegiance to the flag of our country.

IV. Invocation

CDR Bruce Carawon delivered the invocation.

V. Dinner Served

At approximately 1130 Lunch was served.

VI. President's Comments and Introduction of Guest Speaker

Recognition of Birthdays/Anniversaries: (**present at meeting)

Oct 2 nd – Mrs. Rita Sharpe	Oct 4 th – LT Fred Bergman
Oct 5 th – Mrs. Margit Martin	Oct 6 th – Mrs. Rebeca Carawon
Oct 6 th – LTC Jim Lorenz	Oct 7 th – Mrs. Lisa Dobbertien
Oct 8 th – CDR Steven Souders	Oct 10 th – LCDR Sherry Dotson**
Oct 10 th – Mrs. Suyapa Peterson	Oct 11 th – BG Michael Fleming
Oct 13 th – Mrs. Felicia Sampson	Oct 17 th – Mrs. Vicki McCuiston
Oct 20 th – CAPT William Rodriguez	Oct 23 rd – Mrs. Lucille Sujdak
Oct 26 th – CAPT Kathryn Marko	Oct 28 th – Mrs. Suzie Ruskosky
Oct 30 th – CDR Jim Gaskins	Oct 31 st – Mrs. Sandi Lorenz

The following anniversaries were observed:

Johnnie & Toyoko Odom

Recognition of new Members: (**present at meeting)

None

Recognition of guests:

None

Introduction of Guest Speaker:

Nila and Bruce Thompson

VII. Program/Guest Speaker Presentation

The speakers, Nila and Bruce Thompson from the Ascend Collective spoke about "Veterans Ascend". Veterans ASCEND was created to help the military community, veterans and their spouses of all eras and discharge status become employment ready through self-help resources, mentoring and community-based advocacy. The military community brings such unique talent, skills, and experiences to any organization. Everyone deserves the opportunity for employment that values them as a person, appreciates their unique skills and abilities, and provides them with a path to success.

VIII. Reports on Items of Interest for General Membership

- The chapter president discussed the recent Feeding Northeast Florida event that several chapter members took part in.
- The chapter president advised the general membership that we are looking for volunteer(s) to fill the appointed positions of Chapter Scholarship Chair and Legislative Liaison positions. He informed everyone that after twelve years of dedicated service as Legislative Liaison, Mrs. Kathy Spain would be stepping down effective the end of this year.
- CDR Werring provided an update on his notes from the VCDC meeting he attended on Tuesday. Including soliciting chapter members to support the Wreaths Across America program with donations and participation in the placement of wreaths on December 16, 2023.
- The chapter collected new unwrapped toys in support of the Marine Corps "Toys for Tots" program. The chapter will also collect toys at the November chapter membership luncheon meeting.
- The chapter is currently unable to fill a slate of officers for 2024/2025 and a plea was made by LT Mosley for members to step up and volunteer to be nominated for a chapter leadership position.
- LT Mosley advised that the chapter had been awarded the "Five Star Level of Excellence" award for 2022 and that was in addition to receiving website and newsletter five-star communications awards for 2022 as well. All members of the chapter should take pride in this achievement. He also advised that the deadline for all MOAA chapter/council awards would be January 31st beginning in 2024 and would be the same for future years.
- LT Mosley advised that he hold a short training session on use of MOAA and chapter websites at the end of the November business meeting. He also stated that he would stay late after the meeting if any member(s) wanted additional information on use of the websites.
- Mrs. Kathy Spain provided the legislative affairs update for the members present.

IX. Drawings and Other "Prior to Closing" Activities

The 50/50 Drawing collected a total of \$48.

The winner of the 50/50 drawing was CDR Bruce Carawon who received \$24 in winnings.

The Sword Fund received \$0 in donations.

The Scholarship Fund received \$0 in donations.

X. Singing of God Bless America and Adjournment

Those assembled sang God Bless America and the meeting was adjourned by Chapter President CWO5 Marc Manor at approximately 1250.

Military Officers Association of America (MOAA)
Northeast Florida Chapter FL-18
Board of Directors Meeting Minutes

October 19, 2023

I. Call to Order

Chapter President, CWO5 Marc Manor called the meeting of the MOAA Northeast Florida Chapter Board of Directors to order at 1001 on October 19, 2023, via ZOOM.

Present at the meeting: *CWO5 Marc Manor, *CDR Paul Werring, *LT David Mosley, *COL Ken Kirkpatrick, *Mrs. Kathy Spain, *CDR Bruce Carawon, CWO4 David McCuiston, and Mrs. Vicki McCuiston.

**Indicates BOD voting member.*

II. Pledge of Allegiance to the U.S. Flag

III. Reading, Correction, and Approval of Minutes of Previous Meeting

The minutes of the September 20th luncheon meeting and BOD meeting were read into the record. Those present were asked if there were any corrections required. One correction was requested and made.

“A motion to accept and approve the minutes as read and corrected” was made by CDR Bruce Carawon and seconded by Mrs. Kathy Spain, with no discussion was voted on and APPROVED.

IV. Reading of Correspondence & Communications

- The chapter has received a request, via email, from Director David Kennett to be allowed to stand down from his position due to ill health.
- The chapter president received notification from the FCOC NE Area Vice President, CAPT Tony LaVecchia, that he would be attending the November luncheon meeting.
- The chapter sent out three newsletter ad invoices this month.

V. Officer's Reports

1st Vice President: LTC Jim Lorenz (Not Present)

No report.

2nd Vice President: CDR Paul Werring

CDR Werring provided the following details for the October Luncheon:

We initially had 22 people sign up to attend the Luncheon before the deadline. However, we had 3 (Bosworth, Muex, Dunphy) requests to attend after the deadline, which was no problem since I partially anticipated this scenario and therefore told River Cove we would have 25 attendees. But additionally, there

were two guest speakers which were unknown to me (thought there would be one). So, we had a total of 27 attendees which River Cove was able to accommodate.

Also, if anyone noticed the amounts of the checks and cash being slightly off, it is because Deb Griffith gave me a \$55 check for lunch (\$50) and 50/50 tickets (\$5). Therefore, I had to take \$5 cash out of the lunch proceeds and put it into the 50/50 pot.

The bill for the luncheon was \$583.20 (27 meals @ 21.60) and was paid by the treasurer.
 Total proceeds collected - \$648.25 (\$280 checks, \$344 cash, \$25 credit card - \$0.75 square charge)
 Luncheon proceeds - \$624.25 (\$280 checks, \$320 cash, \$25 credit card - \$0.75 square charges)
 Dues - \$0
 Scholarship Fund - \$0
 Sword fund - \$0
 Name Tags - \$0
 50/50 - \$24 to the Chapter and \$24 to Bruce Carawon.

CDR Werring discussed the previously approved cost for the December holiday meeting on the 13th of December and requested that we open reservations window for the event as soon as possible. LT Mosley stated that he would open reservation online the day after the November reservation deadline which will be Monday 11/13/2023.

CDR Werring also provided an update on his notes from the VCDC meeting he attended on Tuesday.

Treasurer: COL Ken Kirkpatrick

COL Kirkpatrick provided the below treasurer’s report to the board of directors for review and approval:

Military Officers Association of America - Northeast Florida Chapter			
Treasurer's Report - October 2023			
Treasurer: COL Ken Kirkpatrick			
Chapter account balances as of		9/30/2023	
Club Checking Account #0587	\$3,476.21		
Business Savings Account #8010	\$1,657.76	Scholarship Fund	
TOTAL	\$5,133.97		
Income/Funds Received (Cash/Check):			
October Meals \$	620.00	25 meals paid	
Membership Dues \$	-		
Sword Fund \$	-		
Name Tags \$	-		
Scholarship \$	-		
50/50 Drawing \$	29.00		
Square Fees \$	(0.75)		
TOTAL	\$ 648.25		
Income/Funds Received (Electronic):			
MOAA/Recruitment \$	-		
Scholarship \$	-		
Membership Dues \$	-		
October Meals Paid In Advance \$	-		
Name Tags \$	-		
Business MM Transfer \$	-		
Interest Earned/Checking \$	-		
TOTAL	\$ -		
Expenses Paid:			
October Luncheon \$	(583.20)	27 meals charged	\$ 21.60 per meal
October Newsletter Printing/Postage \$	(62.89)		
Transfer to scholarship account \$	-		
Admin/Postage \$	-		
Nettags \$	(79.80)		
FCOC Annual Dues \$	-		
TOTAL	\$ (725.89)		
Scholarship Fund Activity:			
Transfers from Checking/Deposits \$	200.00		
Scholarship Awards Paid Out \$	-		
Interest \$	-		
Chapter account balances as of		10/17/2023	
Club Checking Account #0587	\$3,398.57		
Business Savings Account #8010	\$1,857.76	Scholarship Fund	
TOTAL	\$5,256.33		

Deposit Report	
Electronic	\$24.25 Square
Deposits,	\$0.00
Including	\$0.00
Checks	\$0.00
& Square	\$0.00
	<u>\$24.25</u>
Deposit #1	\$280.00 Checks
	\$344.00 Cash
	<u>\$624.00</u>
Deposit #2	\$0.00 Checks
	\$0.00 Cash
	<u>\$0.00</u>
Total of Deposits	\$648.25

“A motion to approve the Treasurer’s report” was made by CDR Bruce Carawon and seconded by Mrs. Kathy Spain, with no discussion was voted on and APPROVED.

Secretary: LT David Mosley

LT Mosley advised the board that effective 2024 all MOAA chapter/council awards submittal deadline will be January 31st each year. In the past the submittal deadlines were staggered. LT Mosley plans to do a chapter training session on the use of the MOAA national & chapter websites at the end of next month’s business meeting (as time permits).

VI. Reports of Standing Committees

Legislative Affairs Chair: Mrs. Kathy Spain

Nothing new to add from the presentation at Wednesday's meeting.

Membership Chair: LT David Mosley

LT Mosley advised that 2024 dues notices will go out within the next two weeks. He discussed his efforts to get back on track with our recruiting efforts as it relates to working on the NRT reports from MOAA national. He also stated that he plans to have the chapter information table set up at the Vets-4-Vets event in January and the NAS Jax RAO Transition seminar in late spring 2024.

Surviving Spouse Liaison: Mrs. Vicki McCuistion

Nothing to report.

Personal Affairs Chair: Mrs. Wanda Bosworth (Not Present)

The chapter president did discuss the efforts being made by the Personal Affairs committee to coordinate sending cards from the chapter to people being supported by the local community hospice group.

MOAA Transition Liaison: CDR Dave Kennett (Not Present)

No report

Public Affairs (Vacant)

No report.

ROTC/JROTC Liaison: CDR Bruce Carawon

CDR Carawon advised that he would be sending out letters to all the ROTC/JROTC units NLT November 15th in reference to the 2024 awards season.

Scholarship: Vacant (Not Present)

A discussion was held concerning the need to recruit a new chairperson for the chapter’s scholarship fund.

VII. Reports of Special Committees (Finance, Nominating, Bylaws)

Finance: The chapter secretary discussed the need to have the 2024 proposed budget reviewed by the board as soon as possible so the budget can be presented to the general membership at the November business meeting.

Nominating: The chapter secretary advised that to date a full slate of officers has not been completed. A nominee for both President and 1st VP have not been identified. He advised that if no one is identified prior to the publication date of the November newsletter, that he would publish the slate of officers as is and the chapter will have to solicit nominees from the floor for these positions at the November business meeting.

Bylaws: A discussion was raised by CDR Werring about where the chapter stands on publishing a proposed bylaws revision. The chapter secretary reminded the board that a proposed revision had been prepared back in 2022 and that additional mark ups of the revision had been requested that he had not got around to. Therefore, the revision has been sitting on the back burner. He did state that he will look at having it ready for review early next year.

VIII. Old Business

The chapter secretary and treasurer brought up a discussion on the payment of annual VCDC membership dues. It appears that the chapter mailed an updated VCDC membership form along with a check in the amount of \$100 last fall. The check was never deposited so it is assumed that the VCDC treasurer has misplaced the payment or never received it. The chapter secretary agreed to personally take a new check to the November VCDC meeting and would hand it directly to the VCDC leadership. In the meantime, the treasurer will cancel the previous check and cut a new one.

IX. New Business

The board discussed working on getting chapter members out to support the Wreaths Across America program with wreath placement on December 16, 2023.

X. Adjournment

“A motion to adjourn” was made by LT David Mosley and seconded by CDR Bruce Carawon, with no discussion was voted on and APPROVED.

Chapter president, CWO5 Marc Manor adjourned the meeting at 1105.

Minutes Submitted by: LT David Mosley