

**Military Officers Association of America (MOAA)**  
**Northeast Florida Chapter FL-18**  
**Luncheon/Meeting Agenda**

January 18, 2023

**I. Social Hour/Membership Check-in**

Member check-in & socializing will take place from 1100 to 1130.

**II. Call to Order**

Luncheon meeting at the River Cove Conference Center (Officer's Club) onboard NAS JAX was called to order by Past President COL William "Wally" Bransford at 1130.

**III. Pledge of Allegiance to the U.S. Flag**

COL Bransford led those gathered in the Pledge of Allegiance to the flag of our country.

**IV. Invocation**

Chapter Chaplain CWO4 David McCuiston delivered the invocation.

**V. Lunch Served**

At approximately 1135 lunch was served.

**VI. Introduction of Installing Officer & Installation of Chapter Officers**

COL Wally Bransford was introduced, at which time COL Bransford installed/administered the oath of office to the following chapter officers/directors:

Director,	CDR Bruce Carawon
Director,	CDR David Kennett (not present)

**VII. President's Comments and Introduction of Guest Speaker**

**Recognition of Birthdays/Anniversaries:** (\*\*present at meeting)

Jan 2 <sup>nd</sup> - CAPT Frank Boushee	Jan 2 <sup>nd</sup> - LTC Martha Duncan	Jan 5 <sup>th</sup> - COL John Murphy
Jan 6 <sup>th</sup> - Mrs. Millie Highleyman	Jan 7 <sup>th</sup> - CDR Michael Lee	Jan 9 <sup>th</sup> - CAPT Phillip Smith
Jan 10 <sup>th</sup> - Mrs. Liz Keating	Jan 12 <sup>th</sup> - **COL Wally Bransford	Jan 12 <sup>th</sup> - **LTC Lee Grannis
Jan 17 <sup>th</sup> - Mrs. Gayle Ely	Jan 18 <sup>th</sup> - Mrs. Kenda DeFord	Jan 19 <sup>th</sup> - CWO5 Marc Manor
Jan 23 <sup>rd</sup> - CDR Robert Johnson	Jan 23 <sup>rd</sup> - COL Jimmy Smith	Jan 25 <sup>th</sup> - Mrs. Francee Sidlovsky
Jan 30 <sup>th</sup> - LCDR Paul Nix	Jan 31 <sup>st</sup> - **Mr. Richard Dotson	Jan 31 <sup>st</sup> - Mrs. Rose Mary Garrett

**The following anniversaries are acknowledged:**

None

**Recognition of new Members:** (\*\*present at meeting)

Mrs, Elizabeth Meux

**Recognition of guests:**

Pat Sundt's daughter Diana

**Introduction of Guest Speaker:**

Captain James H. Strauss, Commanding Officer, NAVSUP Fleet Logistics Center Jacksonville

**VIII. Program/Guest Speaker Presentation**

Captain Strauss will provide a current status update on how the United States Navy is moving back to inhouse logistics.

**IX. Reports on Items of Interest for General Membership**

- Passing of CAPT Robert "Bob" Sharkey, USGC, (Ret), on June 9<sup>th</sup>, 2022
- Two Bell ceremony for our members who have passed over the past year will be held at the February meeting.
- The legislative liaison, Mrs Kathy Spain provided an update on the current legislative issues of concern to national MOAA at the national level.
- Mrs. Cindy O'Sullivan spoke about the chapter's scholarship program.

**X. Drawings and Other "Prior to Closing" Activities**

*The 50/50 Drawing collected a total of \$60.*

*The winner of the 50/50 drawing was LTC Lee Grannis who received \$30 in winnings.*

*The Scholarship Fund received \$300 in donations.*

*The Sword Fund received \$0 donations.*

**XI. Singing of God Bless America and Adjournment**

Those assembled sang God Bless America and the meeting was adjourned by Chapter 2<sup>nd</sup> Vice President CDR Paul Werring at approximately 1259.

***Military Officers Association of America (MOAA)***  
***Northeast Florida Chapter FL-18***  
***Board of Directors Meeting Minutes***

January 19, 2023

**I. Call to Order**

Chapter President, CWO5 Marc Manor called the meeting of the MOAA Northeast Florida Chapter Board of Directors to order at 1002 on January 19, 2023, via ZOOM.

Present at the meeting: \*CWO5 Marc Manor, \*CDR Paul Werring, \*LT David Mosley, \*COL Ken Kirkpatrick, \*Mrs. Kathy Spain, \*CDR Bruce Carawon, \*CWO5 Wayne Elliott, Mrs. Cindy O'Sullivan, Mrs. Vicki McCuiston.

*\*Indicates BOD voting member.*

**II. Pledge of Allegiance to the U.S. Flag**

**III. Reading, Correction, and Approval of Minutes of Previous Meeting**

The minutes of the December 7<sup>th</sup> chapter holiday dinner w/continuity notes for the cancelled December BOD meeting and the minutes for the November 16<sup>th</sup> Chapter Luncheon meeting and November 17<sup>th</sup> Board of Directors meeting having been previously forwarded to all board members for review & approval, it was requested to consider them as having been read. All were asked if there were any corrections requested/required. No corrections were requested.

*“A motion to accept minutes as being considered read and approved” was made by LT David Mosley and seconded by Mrs. Kathy Spain, with no discussion was voted on and APPROVED.*

**IV. Reading of Correspondence & Communications**

- Received a letter from American Legion Post 250 requesting disbursement of the \$600 chapter contribution to the Florida Boys State program.
- Received an invoice for the chapter's annual Post Office Box payment. (payment has been made online)
- Received invite for private viewing from JU of various items going up for auction at the university.
- Received the chapter liability insurance policy packet from MERCER insurance.
- Received an email notification from FCOC concerning a \$3 per medal adjustment to our FCOC per-capita fees.
- Received an email notification from the Council webmaster that he is looking to step down and is looking for someone interested in taking that position.

**V. Officer's Reports**

**1<sup>st</sup> Vice President: LTC Jim Lorenz (Not Present)**

The chapter secretary advised that he would reach out to Scott Byrns to see if he would be our guest speaker at the February luncheon. He also advised the board that due to the position that LTC Lorenz recently took he would be greatly limited on how involve he could be in chapter affairs.

**2<sup>nd</sup> Vice President: CDR Paul Werring**

CDR Werring provided the following details for the January luncheon:

Total attendees at the luncheon were 38. Marc Manor had to cancel due contracting COVID, Wayne and Fran Elliott had to cancel due to illness, and Dave Kennett had to also cancel due to illness. Elizabeth Meux was a no show, unless she was the Elizabeth (friend of Wanda Bosworth) who attended, regardless I think she wants to be a new member. I collected an extra \$25 from Michael Ponder due to an error on my part when processing his credit card payment.

The bill for the luncheon was \$638.40 (\$16.80 times 38 attendees) and was paid by the treasurer.

Total proceeds collected - \$1,357.05 (\$775 checks, \$314 cash, \$275 credit card - \$7.95 square charge)

Luncheon proceeds - \$ 942.77 (\$450 checks, \$250 cash, \$250 credit card - \$7.23 square charges)

Dues - \$74.28 (\$25 check - Davies, \$25 cash - Griffith, \$25 credit card - \$0.72 square charges - Bransford)

Scholarship Fund - \$300 check from Cindy O'Sullivan

Sword fund - \$0

Name Tags - \$9 cash from Faehnrich

50/50 - \$30 to the Chapter, \$30 to Lee Grannis (\$60 total collected)

CDR Werring recommended that the cancellations due to illness not be charged for late cancellation.

*“A motion to not charge the late cancellations due to illness” was made by CDR Paul Werring and seconded by LT David Mosley, with some discussion was voted on and APPROVED.*

**Treasurer: COL Ken Kirkpatrick**

COL Kirkpatrick provided a copy of the 2023 budget pointing out some changes to the format of the spreadsheet that he has instituted.

COL Kirkpatrick presented the below January treasurer's report for the board's consideration and approval:

**Military Officers Association of America - Northeast Florida Chapter**  
**Treasurer's Report - January 2023**  
**Treasurer: COL Ken Kirkpatrick**

<b>Chapter account balances as of</b>	<b>12/31/2022</b>	
Club Checking Account #0587	\$6,958.76	
Business Savings Account #8010	\$132.66	
Business MM Account #2546	\$0.00	
<b>TOTAL</b>		<b>\$ 7,091.42</b>

<b>Income/Funds Received (Cash/Check):</b>		
January Meals	\$ 950.00	38 meals paid
Membership Dues	\$ 75.00	
Sword Fund	\$ -	
Name Tags	\$ 9.00	
Scholarship	\$ 300.00	
50/50 Drawing	\$ 30.00	
Square Fees	\$ (7.95)	
<b>TOTAL</b>		<b>\$ 1,356.05</b>

<b>Income/Funds Received (Electronic):</b>		
MOAA/Recruitment	\$ -	
Scholarship	\$ 50.00	
Membership Dues	\$ 50.00	
Credit for disputed December charge	\$ 99.93	
Name Tags	\$ -	
Business MM Transfer	\$ -	
Interest Earned/Checking	\$ -	
<b>TOTAL</b>		<b>\$ 199.93</b>

<b>Expenses Paid:</b>		
January Luncheon	\$ (638.40)	38 meals charged \$ 16.80 per meal
January Newsletter Printing/Postage	\$ (36.68)	
Transfer to scholarship account	\$ (3,872.34)	
Name Tags	\$ -	
Annual IRS 990 Filing	\$ (40.00)	
Annual FL Filing/Certification	\$ (70.00)	
<b>TOTAL</b>		<b>\$ (4,657.42)</b>

<b>Chapter account balances as of</b>	<b>1/19/2023</b>	
Club Checking Account #0587	\$3,857.32	
Business Savings Account #8010	\$4,005.00	Scholarship Fund
Business MM Account #2546	\$0.00	Account closed
<b>TOTAL</b>		<b>\$ 7,862.32</b>

<b>Deposit Report</b>		
Electronic Deposits, Including Checks & Square	\$100.00	1/11/2023
	\$99.93	1/17/2023
	\$267.05	Square
	\$0.00	Checks
	\$0.00	& Square
	\$466.98	
Deposit #1	\$775.00	Checks
	\$314.00	Cash
	\$1,089.00	
Deposit #2	\$0.00	Checks
	\$0.00	Cash
	\$0.00	
<b>Total of Deposits</b>	<b>\$1,555.98</b>	

*“A motion to approve the treasurer’s report as presented” was made by CDR Bruce Carawon and seconded by CDR Paul Werring, with no discussion was voted on and APPROVED.*

**Secretary: LT David Mosley**

LT Mosley discussed some recent concerns expressed by chapter members on the possibility of our leadership listing in the newsletter providing an opportunity for others to use that contact info to create email phishing efforts. The bottom line is that if you are in doubt as to the legitimacy of an email you have received then just delete it and do not open any links in the email.

**The deadline for input for the February newsletter is Saturday, January 28<sup>th</sup> at 1600.**

## **VI. Reports of Standing Committees**

### **Legislative Affairs Chair: Mrs. Kathy Spain**

Mrs. Spain stated she did not have any additional information to provide from the information presented at the luncheon.

### **Membership Chair: LTC Jim Lorenz (Not Present)**

LT Mosley provided the following numbers:

Total Members: 159

Military Members: 123

Surviving Spouse Members: 36

Members w/Dues current: 63

Members w/Dues Pd in advance: 20

Members w/Dues in arrears: 76

### **Surviving Spouse Liaison: Mrs. Vicki McCuistion**

Mrs. McCuistion discussed the SS virtual chapter meeting(s) and some of the topics cover during the meeting(s).

### **Personal Affairs Chair: Mrs. Patricia Sundt (Not Present)**

No report

### **MOAA Transition Liaison: CDR Dave Kennett (Not Present)**

No report

### **ROTC/JROTC Liaison: CDR Bruce Carawon**

CDR Carawon advised that the Baldwin HS program has a new senior instructor. He also stated the letters requesting award ceremony details has been sent out.

### **Scholarship: Col John O'Sullivan/Mrs. Cindy O'Sullivan**

Mrs. O'Sullivan advised the board that they are working out the details for the upcoming chapter scholarship awards. Included in the discussion was the proposed timeline for sending out notices, the deadline for submittals, possible award dates, and verification of acceptance to a approve school or program. There was also some discussion on the chapter scholarship committee that would be reviewing applications.

Mrs. O'Sullivan volunteered to go visit the schools to discuss the program.

## **VII. Reports of Special Committees (Finance, Nominating, Bylaws)**

**Finance:** The audit committee is planning to perform the annual audit on January 30, 2023.

**Nominating:** no activity

**Bylaws:** no activity

**VIII. Old Business**

None

**IX. New Business**

LT Mosley stated he would be submitting the communications award submittal prior to the deadline.

Chapter president discussed various issues and concerns brought up at the recent FCOC leadership seminar in Orlando.

Most of the leadership stated that they would not be able to attend the February luncheon meeting.

**X. Adjournment**

*“A motion to adjourn” was made by CDR Bruce Carawon and seconded by COL Ken Kirkpatrick, with no discussion was voted on and APPROVED.*

Chapter president, CWO5 Marc Manor adjourned the meeting at 1142.

Minutes Submitted by: LT David Mosley, Chapter Secretary.